

WORKSHOP FOR INTERPRETER SERIES

Foundations of Interpreting

How to Prepare for Assignments Effectively

WORKSHOP DESCRIPTION

This 2-hour workshop is designed for interpreters who are new to the field or want to strengthen how they prepare for assignments. Many interpreters walk into appointments with little information and feel pressured to “figure it out on the spot.”

This training focuses on the practical steps interpreters can take before an assignment to feel more confident, organized, and prepared, whether the appointment is in a school, clinic, or community service agency.

Participants will learn how to review booking details, gather the right information, build a quick glossary, and practice ahead of time so they can arrive ready to interpret accurately and professionally.

KEY OBJECTIVES

By the end of this workshop, participants will be able to:

- Understand what information to look for in an assignment request
- Identify the type of appointment and what kind of language it may involve
- Know how and when to contact the requester for additional details
- Prepare a basic glossary for any type of assignment
- Use effective methods to practice before the appointment
- Apply strategies for handling situations when information is limited

ABOUT THE INSTRUCTOR

Erha “Agi” Davis is an Indonesian interpreter with over a decade of experience in medical, mental health, education, and social service interpreting. For more than six years, she has also taught medical and mental health interpreting, equipping interpreters with the skills to navigate complex, high-stakes settings. With a strong commitment to bridging language gaps, Agi continues to mentor and support interpreters as they build confidence and proficiency in the field.

INSTRUCTOR

Erha “Agi” Davis
Interpreter Trainer

DATE & TIME

Friday, Jan 30, 2026
11am-1pm MT

LIVE VIRTUAL

A webinar link will be emailed to registrants the day before the event

REGISTRATION FEE

CLC Interpreters - FREE
Non CLC Interpreters - \$25

GET THE TICKET

www.coloradolanguageconnection.org



To register: www.ColoradoLanguageConnection.org/workshop-for-interpreters